

Licensing Act 2003 Premises Licence



Environmental Health & Trading Standards
Licensing Unit
Chaplin Centre
Thurlow Street
London SE17 2DG

Premises licence number

6427

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description	
New Saigon Restaurant & Bar 720-722 Old Kent Road	
Ordnance survey map reference (if applicable), 177554 534752	
Post town London	Post code SE15 1NG
Telephone number [REDACTED]	

Where the licence is time limited the dates
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Licensable activities authorised by the licence EB Films EE Live Music EF Recorded Music EG Performance Of Dance EH Entertainment Similar to EE, EF,EG EI Facilities for Making Music EJ Facilities for Dancing EK Entertainment Similar to EI,EJ LR Late Night Refreshment RA Sale by retail of alcohol to be consumed on premises RB Sale by retail of alcohol to be consumed off premises
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The opening hours of the premises For any non standard timings see Annex 2
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Where the licence authorises supplies of alcohol whether these are on and/ or off supplies ON AND OFF SUPPLIES
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The times the licence authorises the carrying out of licensable activities For any non standard timings see Annex 2			
Films	Monday	09:00	01:00
Films	Tuesday	09:00	01:00

Films	Wednesday	09:00	01:00
Films	Thursday	09:00	01:00
Films	Friday	09:00	03:00
Films	Saturday	09:00	03:00
Films	Sunday	09:00	01:00
Live Music	Monday	09:00	01:00
Live Music	Tuesday	09:00	01:00
Live Music	Wednesday	09:00	01:00
Live Music	Thursday	09:00	01:00
Live Music	Friday	09:00	03:00
Live Music	Saturday	09:00	03:00
Live Music	Sunday	09:00	01:00
Recorded Music	Monday	09:00	01:00
Recorded Music	Tuesday	09:00	01:00
Recorded Music	Wednesday	09:00	01:00
Recorded Music	Thursday	09:00	01:00
Recorded Music	Friday	09:00	03:00
Recorded Music	Saturday	09:00	03:00
Recorded Music	Sunday	09:00	01:00
Performance Of Dance	Monday	09:00	01:00
Performance Of Dance	Tuesday	09:00	01:00
Performance Of Dance	Wednesday	09:00	01:00
Performance Of Dance	Thursday	09:00	01:00
Performance Of Dance	Friday	09:00	03:00
Performance Of Dance	Saturday	09:00	03:00
Performance Of Dance	Sunday	09:00	01:00
Entertainment Similar to EE, EF,EG	Monday	09:00	01:00
Entertainment Similar to EE, EF,EG	Tuesday	09:00	01:00
Entertainment Similar to EE, EF,EG	Wednesday	09:00	01:00
Entertainment Similar to EE, EF,EG	Thursday	09:00	01:00
Entertainment Similar to EE, EF,EG	Friday	09:00	03:00
Entertainment Similar to EE, EF,EG	Saturday	09:00	03:00
Entertainment Similar to EE, EF,EG	Sunday	09:00	01:00
Facilities for Making Music	Monday	09:00	01:00
Facilities for Making Music	Tuesday	09:00	01:00
Facilities for Making Music	Wednesday	09:00	01:00
Facilities for Making Music	Thursday	09:00	01:00
Facilities for Making Music	Friday	09:00	03:00
Facilities for Making Music	Saturday	09:00	03:00
Facilities for Making Music	Sunday	09:00	01:00
Facilities for Dancing	Monday	09:00	01:00
Facilities for Dancing	Tuesday	09:00	01:00
Facilities for Dancing	Wednesday	09:00	01:00
Facilities for Dancing	Thursday	09:00	01:00
Facilities for Dancing	Friday	09:00	03:00
Facilities for Dancing	Saturday	09:00	03:00
Facilities for Dancing	Sunday	09:00	01:00
Entertainment Similar to EI,EJ	Monday	09:00	01:00
Entertainment Similar to EI,EJ	Tuesday	09:00	01:00
Entertainment Similar to EI,EJ	Wednesday	09:00	01:00
Entertainment Similar to EI,EJ	Thursday	09:00	01:00
Entertainment Similar to EI,EJ	Friday	09:00	03:00
Entertainment Similar to EI,EJ	Saturday	09:00	03:00
Entertainment Similar to EI,EJ	Sunday	09:00	01:00
Late Night Refreshment	Monday	23:00	01:30
Late Night Refreshment	Tuesday	23:00	01:30

Late Night Refreshment	Wednesday	23:00	01:30
Late Night Refreshment	Thursday	23:00	01:30
Late Night Refreshment	Friday	23:00	02:30
Late Night Refreshment	Saturday	23:00	02:30
Late Night Refreshment	Sunday	23:00	01:30
Sale by retail of alcohol to be consumed on premises	Monday	10:00	01:00
Sale by retail of alcohol to be consumed on premises	Tuesday	10:00	01:00
Sale by retail of alcohol to be consumed on premises	Wednesday	10:00	01:00
Sale by retail of alcohol to be consumed on premises	Thursday	10:00	01:00
Sale by retail of alcohol to be consumed on premises	Friday	10:00	02:00
Sale by retail of alcohol to be consumed on premises	Saturday	10:00	02:00
Sale by retail of alcohol to be consumed on premises	Sunday	10:00	01:00
Sale by retail of alcohol to be consumed off premises	Monday	10:00	01:00
Sale by retail of alcohol to be consumed off premises	Tuesday	10:00	01:00
Sale by retail of alcohol to be consumed off premises	Wednesday	10:00	01:00
Sale by retail of alcohol to be consumed off premises	Thursday	10:00	01:00
Sale by retail of alcohol to be consumed off premises	Friday	10:00	02:00
Sale by retail of alcohol to be consumed off premises	Saturday	10:00	02:00
Sale by retail of alcohol to be consumed off premises	Sunday	10:00	01:00

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Thi Bich Nhung Nguyen

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Phuong Le

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

THI BICH NHUNG NGUYEN

[REDACTED]
[REDACTED]
[REDACTED]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Licence No. [REDACTED]

Authority code 00BE Authority L B Southwark

Licence Issue date 1 August 2005

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Environmental Health and
Trading Standards Manager
Chaplin Centre
Thurlow Street
London SE17 2DG
020 7525 5748
licensing@southwark.gov.uk

Annex 1 - Mandatory conditions

1000 No supply of alcohol may be made under the Premises Licence -

- a. At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
- b. At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.

1001 Every supply of alcohol under the Premises Licence must be made, or authorised by, a person who holds a Personal Licence.

1100 The admission of children to films given under this licence must be restricted in accordance with the recommendations of the British Board of Film Classification or of the licensing authority itself.

1101 Where a film is to be submitted for classification to the licensing authority, the cinema or venue operator must submit the film intended for exhibition to the

authority at least 28 days prior to the first date upon which the film is intended to be exhibited

1102 Where a programme includes a film in the 12a, 15 or 18 category no person appearing to be under the age of 12 (and unaccompanied in that case), 15 or 18 as appropriate shall be admitted to any part of the programme; and the licence holder shall display in a conspicuous position a notice in the following terms

- 'PERSONS UNDER THE AGE OF (INSERT APPROPRIATE AGE) CANNOT BE ADMITTED TO ANY PART OF THE PROGRAMME'

Where films of different categories form part of the same programme, the notice shall refer to the oldest age restriction.

This condition does not apply to members of staff under the relevant age while on duty provided that the prior written consent of the person's parent or legal guardian has first been obtained.

1103 Immediately before each exhibition at the premises of a film passed by the British Board of Film Classification there shall be on screen for at least five seconds in such a manner as to be easily read by all persons in the auditorium a reproduction of the certificate of the Board or, as regards a trailer advertising a film, of the statement approved by the Board indicating the category of the film.

1104 Immediately before each exhibition at the premises of a film passed by the licensing authority notices shall be displayed both inside and outside of the premises so that persons entering can readily read them and be aware of the Category attached to any film or trailer.

Annex 2 - Conditions consistent with the operating Schedule

2000 Alcohol shall not be sold or supplied except during permitted hours, as stated elsewhere on this licence and on

a. On Good Friday, 12 noon to 10.30.p.m.

b. On Christmas Day, 12 noon to 3.00.p.m. and 7.00.p.m. to 10.30.p.m.

c. On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).

The above restrictions do not prohibit;

i) During the first twenty minutes after the above hours the consumption of the alcohol on the premises;

ii) During the first twenty minutes after the above hours, the taking of the alcohol from the premises unless the alcohol is supplied or taken in an open vessel;

iii) During the first thirty minutes after the above hours the consumption of the alcohol on the premises by persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals;

iv) Consumption of the alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the licensed premises;

v) The ordering of alcohol to be consumed off the premises, or the dispatch by the vendor of the alcohol so ordered;

vi) The sale of alcohol to a trader or club for the purposes of the trade or club;

vii) The sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;

viii) The taking of alcohol from the premises by a person residing there; or

ix) The supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by the persons so supplied; or

x) The supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of alcohol so supplied, if the alcohol is supplied at the expense of their employer or the person carrying on, or in charge of, the business on the premises.

2001 No statutory regulations for music and dancing shall apply so as to require any licence for the provision in the premises of public entertainment by the reproduction of wireless (including television) broadcasts or of programmes included in any programme service (within the meaning of the Broadcasting Act 1990) other than a sound or television broadcasting service, or of public entertainment by way of music and singing only which is produced solely by the reproduction of recorded sound is permitted.

2002 This licence provides for the provision of private music and dancing entertainment that is promoted for private gain;

2300 a. Subject to the following paragraphs, the permitted hours on weekdays shall extend until 2.00.a.m. in the morning following, except that -

i) The permitted hours shall end at midnight on any day on which music and dancing is not provided after midnight; and

ii) On any day that music and dancing end between midnight and 2.00.a.m. in the morning, the permitted hours shall end when the music and dancing end.

b. On relation to the morning on which summer time begins, the reference to 2.00.a.m. in the morning in a.

above shall be replaced by a reference to 3.00.a.m. in the morning.

c. Except on Sundays immediately before bank holidays, the permitted hours on Sundays shall extend until thirty minutes past midnight in the morning following, except that -

i) The permitted hours shall end at midnight on any Sunday on which music and dancing is not provided after midnight;

ii) Where music and dancing end between midnight on any Sunday and thirty minutes past midnight, the permitted hours on that Sunday shall end when the music and dancing end.

d. On Sundays immediately before bank holidays, the permitted hours shall extend until 2.00.a.m. in the morning following except that -

i) The permitted hours shall end at midnight on any Sunday on which music and dancing is not provided after midnight;

ii) Where music and dancing end between midnight on any Sunday and 2.00.a.m. the permitted hours on that Sunday shall end when the music and dancing end.

e. The sale of alcohol must be ancillary to the use of the premises for music and dancing and substantial refreshment.

2500 No person under fourteen shall be in the bar of the licensed premises during the permitted hours unless one of the following applies

a. He is the child of the holder of the premises licence

b. He resides in the premises, but is not employed there

c. He is in the bar solely for the purpose of passing to or from some part of the premises which is not a bar and to and from which there is no other convenient means of access or egress

d. The bar is in railway refreshment rooms or other premises constructed, fitted and intended to be used bona fide for any purpose to which the holding of the licence is ancilla. In this condition 'bar' includes any place exclusively or mainly used for the consumption of intoxicating liquor. But an area is not a bar when it is usual for it to be, and it is, set apart for the service of table meals and alcohol is only sold or supplied to persons as ancillary to their table meals.

2800 Alcohol shall not be sold or supplied unless it is paid for before or at the time when it is sold or supplied, except alcohol sold or supplied:

a. With and for consumption at a meal supplied at the same time, consumed with the meal and paid for together with the meal;

b. For consumption by a person residing in the premises or his guest and paid for together with his accommodation;

c. To a canteen or mess.

4000 The premises shall not open to the public before 9.00.a.m. On Sundays, Good Fridays and Christmas Day the premises shall not open before 2.00.p.m. for the performance of plays.

4001 The premises shall not be kept open after 11.00.p.m. for music, music and dancing, boxing, wrestling or indoor sports or after midnight for plays and film exhibitions

4002 a. The relevant licence or a copy of it shall be prominently exhibited in a position where the public can easily read it. For the purpose of this condition the licence shall be interpreted to mean the licence document containing the conditions specific to the premises, including any accommodation limits.

b. A copy of the standard licence conditions shall be readily available to the Duty Manager.

c. The premises shall not be used for any purpose for which a licence is required unless specifically licensed for that purpose.

4003 Authorised officers who carry written authorizations and proof of identity, which they will produce on

request, shall be admitted immediately to all parts of the premises at all reasonable times.

4004 The Licensee shall not permit any exhibition, demonstration or performance of hypnotism, mesmerism or any similar act or process which produces or is intended to produce in any person any form of induced sleep or trance in which susceptibility of the mind of that person to suggestion or direction is increased or intended to be increased. This condition does not apply to exhibitions given under the provisions of Section 2(1a) and 5 of the Hypnotism Act 1952.

4011 a. The Licensee shall not permit an entertainment that involves special risks except with consent.

b. The Licensee shall not permit any performances especially for children except with consent.

c. The licensee shall not permit explosives or highly flammable substances to be brought onto the premises except with consent.

4012 a. The Licensee shall not permit the use of special effects, except with consent.

b. The Licensee shall give to the Council at least 10 days notice in writing of any proposal to use special effects. The notice shall include, save in exceptional circumstances, exact details of the proposal including the date and time when the special effects can be demonstrated.

4013 Compressed or liquefied gases shall not be used except with consent. At least 10 days notice in writing shall be given to the Council of any proposal to bring storage cylinders into the premises

4014 a. The Licensee shall ensure that the premises continue to comply with the Council's Technical Regulations.

b. No alterations shall be made to the approved arrangements without consent.

c. The Licensee shall, except with consent, retain control over all parts of the premises.

d. Either the licensee or the Duty Manager shall be in charge of and within the premises whenever the public are present. However, the Licensee remains responsible for the observance of all licensing conditions.

4015 The Licensee may authorize in writing a Duty Manager, who shall be at least 18 years old, to deputise for him. This written authorization shall be kept on the premises and shall be readily available for examination by any Authorised Officer. The Licensee must be satisfied that anyone appointed as a Duty Manager understands the need to comply with the conditions of the licence and is competent to perform the functions of Duty Manager.

4016 The Licensee (if an individual) and any Duty Manager shall

a. Have undertaken an approved training course leading to the possession of the BIIAAB Level 2 National Certificate for Entertainment Licensees, or

b. Possess an equivalent qualification, for example for concert halls, the National Vocational Qualification in Cultural Venue Administration (Level 3) or

c. Be able to demonstrate to the satisfaction of the Council that he possess all relevant knowledge and experience

4017 a. The Licensee / Duty Manager shall ensure that he has sufficient trained staff on duty to ensure the safe evacuation of the premises in an emergency. Such staff shall have been specifically instructed on their duties in the event of an emergency by the Licensee or by a person nominated by him. The instruction given to staff shall include training on the safe and efficient running of the premises and the safe evacuation of the premises.

b. A nominated member of staff in addition to the Duty Manager shall have responsibility for fire prevention measures and for ensuring that all escape routes including exit doors are fully available.

c. No Door Supervisor shall be employed at premises outside London except with consent. Any employment shall be in accordance with additional conditions set by the Council.

d. Staff with specific responsibilities in the event of fire or other emergency, together with deputies, shall receive training and written instruction appropriate to their role. The Licensee / Duty manager shall, once he

is satisfied as to the competence of each member of staff, record this in the Fire log book.

4018 a. The Licensee shall cause a Fire log-book to be kept.

b. Any authorized officer shall be entitled to obtain a photocopy of any page(s) of the log-book.

4019 The Licensee / Duty manager shall maintain a register indicating the numbers of staff, including any Door Supervisors and all performers, who are present when the public are present. This register shall be produced immediately on the request of an Authorised Officer. This Condition does not apply to any premises that are being used for a closely seated audience.

4020 Dancing shall be restricted to the areas designated by the Council.

4021 a. The Licensee / Duty Manager shall ensure that no nuisance is caused by noise

emanating from the premises or by vibration transmitted through the structure of the premises.

b. If required, legible notices shall be displayed at all exits requesting the public to respect the needs of local residents and to leave the premises and area quietly.

4022 1. The approved arrangements shall be maintained in good condition and in full working order. Fire fighting equipment, the fire alarm warning system and any smoke ventilators shall be maintained as follows:-

i) Fire Fighting Equipment.

a) The approved fire-fighting equipment shall be kept in the approved positions and be maintained in satisfactory working order, unobstructed and available for immediate use;

b) All fire fighting equipment shall be checked weekly. Note: The Council may consent to the variation of the frequency of checks where the premises are used infrequently and this will not endanger safety;

c) Portable fire-fighting equipment shall be inspected at least once a year in accordance with BS 5306-3 and recharged where necessary in compliance with the manufacturer's instructions. The date of inspection shall be clearly marked on the appliance or a stout tab securely attached to it and recorded in the fire log book;

d) Hose reels, drenchers and sprinklers shall be inspected in accordance with BS 5306 once a year to ensure that they are in working order. The date of the inspection shall be clearly marked on the control valves and recorded in the fire log book; and

e) For details of the certificates to be provided see condition 4045.

ii) Fire-alarm warning system

a) Any fire-alarm warning system shall be maintained in satisfactory working order;

b) The system shall be tested weekly. Note: The Council may consent to the variation of frequency of tests where the premises are used infrequently and this will not endanger safety;

c) All checks, tests and inspections shall be recorded in the fire log book; and

d) For details of the certificates to be provided see condition 4045.

iii) Smoke ventilators

a) Any smoke ventilators shall be maintained in satisfactory working order;

b) Any smoke ventilators shall be tested at least every 3 months;

c) For details of the certificates to be provided see condition 4045.

2. No alterations (including temporary alterations) shall be made except with the consent of the Council.

4023 The Licensee shall ensure that all performances or activities minimize any danger to the public.

4024 The Licensee / Duty manager shall ensure that, whenever disabled people are present, adequate arrangements are made to enable their safe evacuation in the event of an emergency and that they are made aware of those arrangements.

4025 The Licensee / Duty Manager shall ensure that all necessary safety checks have been carried out

before the admission of the public. Details of the checks shall be entered in the Fire log-book; this may be by use of a separate check list.

4026 a.All escape routes and exits including external exits shall be maintained unobstructed, in good order with non- slippery and even surfaces, free of trip hazards and clearly identified in accordance with the approved arrangements.

b.All exits door shall be available and easily operable without the use of a key, card, code or similar means. Only approved fastenings shall be used.

c.Any removable security fastening shall be removed from the doors prior to opening the premises to the public. All such fastenings shall be kept in the approved positions.

d.If required, exit doors shall be secured in the fully open position when the public are present.

e.All fire-doors shall be maintained effectively self-closing and shall not be held open other than by approved devices.

f.Fire-resisting doors to ducts, service shafts and cupboards shall be kept locked shut.

g.The edges of treads of steps and stairways shall be maintained so as to be conspicuous.

4027 a.Hangings, curtains and temporary decorations shall be maintained fire-retarded

b.Any upholstered seating shall continue to meet the pass criteria for smouldering ignition source 0, flaming ignition source 1 and crib ignition source 5 when tested in accordance with section 5 of BS5852;1990

4028 a. Any scenery shall be maintained flame- retarded in accordance with Additional Conditions S

b.Temporarily decorations shall not be provided except with consent. When seeking consent for temporary decorations the Licensee shall advise the Council of the period for which it is desired to retain them

c.Curtains, hangings and temporary decorations shall be arranged so as not to obstruct exits, fire safety signs or fire-fighting equipment.

4029 The Licensee / Duty manager shall ensure that the accommodation limit(s) specified on the licence are not exceeded and shall be aware of the number of the public on the premises. This information shall be provided to any authorized officer immediately on request.

4030 Notices detailing the actions to be taken in the event of fire or other emergencies, including how the fire brigade can be summoned, shall be prominently displayed and shall be protected from damage or deterioration.

4031 The fire brigade shall be called at once to any outbreak or suspected outbreak of fire, however, slight, and the details recorded in the fire log-book.

4032 The Licensee / Duty manager shall have readily available the telephone number of the local Fire Control Centre. The Licensee / Duty Manager shall notify the local Fire Control Centre as soon as possible if he is aware that the water supply to any hydrant, hose reel, sprinkler, drencher or other fire extinguishing installation is cut-off or restricted.

4033 Refuse receptacles shall be emptied regularly.

4034 Access for emergency vehicles shall be kept clear and free from obstruction.

4035 a.The Licensee / Duty Manager shall ensure that an adequate and appropriate supply of first aid equipment and materials is available on the premises.

b.If required, at least one suitably trained first aider shall be on duty when the public are present. If more than one suitably trained first-aider is present, each person's responsibilities shall be clearly identified.

4036 a.Toilet accommodation shall be provided free of charge and be kept clean and in proper working

order.

b. An adequate supply of hot and cold (or warm) water, toilet paper in holders or dispensers, soap and suitable hand and face drying facilities shall be provided in toilet accommodation.

4037 Where free drinking water is provided for the public, it shall, except with the consent of the Council, only be provided in a supervised area.

4038 a. Heating apparatus shall be maintained in a safe and functioning condition.

b. Portable heating or cooking appliances shall not be used except with consent.

4039 If required, a competent person shall be in charge of the electrical or other installation.

4040 a. In the absence of adequate daylight the management lighting in any area accessible to the public shall be fully in operation whilst the public are present.

b. Except as permitted under d. below there shall be adequate illumination to enable people to see their way out of the premises

c. Fire safety signs shall be adequately illuminated except as permitted under d.

below.

d. of essential to the entertainment and subject to consent, the management lighting in the entertainment area may be reduced or extinguished provided

(i) the lighting be controlled from a position with a clear view of the entertainment area; and

(ii) An operator remain by the controls whilst the lighting is reduced or extinguished; and

(iii) The operator restore the management lighting at once in

the event of any emergency; and

(iv) The escape route signs remain adequately illuminated.

4041 a. The emergency lighting battery shall be fully charged before the admission of the public.

b. The emergency lighting battery shall be fully charged before the admission of the public

c. In the event of failure of the normal lighting

(i) If the emergency lighting battery has a one hour capacity the public shall leave the premises within 20 minutes unless within that time the normal lighting has been restored and the battery is being re-charged; or

(ii) If the emergency lighting battery has a 3 hour capacity the public shall leave the premises within one hour unless within that time the normal lighting has been restored and the battery is being re-charged.

d. The public shall not be re-admitted to the premises until the normal lighting has been fully restored and the battery fully recharged except

(i) Where the emergency lighting battery has a one hour capacity and if the failure of the normal lighting was fully rectified within 20 minutes of failure and the battery is being re-charged; or

(ii) Where the emergency lighting battery has a 3 hour capacity and if the failure of the normal lighting was fully rectified within one hour of failure and the battery is being re-charged.

4042 a. Temporary electrical wiring and distribution systems shall not be provided without notification being given to the Council at least 10 days before the commencement of the work.

b. Temporary electrical wiring and distribution systems shall be inspected and certified before they are put in use. A copy of the certificate shall be sent to the Council as soon as possible.

c. Temporary electrical wiring and distribution systems shall be provided only for a period of up to 3 months. This period may be extended subject to a satisfactory electrical test and inspection report being submitted to the Council at the end of each 3 month period.

4043 a. The premises shall be effectively ventilated.

b. Where the ventilation system is designed to maintain a positive air pressure within that part of the premises, that pressure shall be maintained whenever the public are present in that part of the premises.

4044 a. Ventilation ducting and other shafts shall be kept clean.

b. Any air filters shall be periodically cleaned or replaced so as to maintain a satisfactory air supply.

c. All interior surfaces of extract ventilation ducting serving kitchens and serveries shall be thoroughly cleaned as frequently as necessary to prevent the accumulation of grease and fat and at least once per year.

d. Grease filters in extract ventilation hoods in kitchens and serveries shall be cleaned weekly or at other intervals as required.

4045 a) The following certificates shall be submitted to the Council at least once a year unless stated otherwise below. Note: Where a certificate covers a period of more than one year it will be sufficient to submit a photocopy of the certificate each year that the certificate remains valid.

i) Battery - The emergency lighting battery (including any self contained units) and associated control equipment. The inspection of the battery and control equipment shall be in accordance with BS 5266-1. The certificate shall be signed by a Corporate Member of the Institution of Electrical Engineers or a member of the Electrical Contractors Association or by a contractor enrolled with the National Inspection Council for Electrical Installation Contracting or, with consent, another competent person.

ii) Electrical installation - The entire electrical installation (including the emergency lighting installation but excluding any battery). The inspection shall be in accordance with Guidance Note 3 to BS 7671. In large or complex premises the electrical installation shall be visually inspected once a year and at least 20% of the installation tested in accordance with a programme approved by the Council such that the whole installation is tested every 5 years. The certificate shall be signed by a Corporate Member of the Institution of Electrical Engineers or a member of the Electrical Contractors Association or by a contractor enrolled with the National Inspection Council for Electrical Installation Contracting or, with consent, another competent person.

iii) Boilers and calorifiers - Any steam boiler, any electrode boiler working on a closed water system or any calorifier incorporating a steam receiver. A boiler insurance company shall issue the certificate of thorough examination and test;

iv) Fire alarm warning system - Confirmation from a fire alarm company or, with consent, another competent person that the fire alarm warning system continues to satisfy the requirements of BS 5839;

v) Fire fighting equipment - All portable fire-fighting equipment together with any hose reels or sprinklers in accordance with BS 5306;

vi) Mechanical installations - Any passenger lifts or escalators. All lifting equipment and permanently suspended equipment (These certificates should be copies of the records of examination provided under the Lifting Operations and Lifting Equipment Regulations 1998. Any permanently suspended loads, such as permanently installed stage lighting luminaires or loudspeakers or flown cinema screens, shall be treated as forming part of the lifting equipment installation and be examined by the competent person making the examination). The safety curtain, its operating gear and controls, the smoke ventilators and drencher. Any other mechanical installation (for example, stage, orchestra or organ lifts, revolving or moving platforms) if required.

vii) Lasers - Any permanently installed lasers, other than Class 1 and Class 2 lasers;

viii) Special effects - Permanently installed smoke machines, fog generators and strobe lighting;

ix) Ceilings - Ceilings and ornamental plaster; and

x) Gas installation - Any gas installation and gas appliances, if required. A member of the Council for registered Gas installers (CORGI) shall complete the certificate.

4200 Where the premises are not equipped with a staff alerting system the number of attendants present

shall be as set out as follows: - When the number of members of public is between 1 - 250, the minimum number of attendants requires to be on duty would be 2. There would be 1 additional attendant for each additional 250 member of the public present (or part thereof). Where there are more than 150 members of the public present in any auditorium or any floor or tier, at least 1 attendant shall be present in any auditorium or any floor or tier.

4201 Where the premises are not equipped with a staff alerting system the number of attendants present shall be as set out as follows: - When the number of members of public is between 1-500 minimum number of attendants will be 2 and the minimum number of staff who are able to assist in the event of an emergency will be 1, from 501-1000 minimum number of attendants will be 3 and the minimum number of staff who are able to assist in the event of an emergency will be 2, from 1001-1500 minimum number of attendants will be 4 and the minimum number of staff who are able to assist in the event of an emergency will be 4, with 1501 or more, the minimum number of attendants would be 5 plus 1 for every 500 (or part thereof) persons over 2000 on the premises, and the minimum number of staff who are able to assist in the event of an emergency will be 5 plus 1 for every 500 (or part thereof) persons over 2000 on the premises. Staff shall not be considered as being available to assist in the event of an emergency if they are: (i) the Licensee or Duty Manager; or (ii) a member of staff whose normal duties or responsibilities are likely to significantly affect or delay his/her response in an emergency situation; or (iii) a member of staff whose usual location when on duty is more than 60 metres from the location to which he is required to go on being alerted to an emergency situation. Attendants shall as far as is reasonably practicable be evenly distributed throughout all parts of the premises to which the public have access and keep under observation all parts of the premises to which the public have access. The staff alerting system shall be maintained in working order.

4202 The level of management lighting in the auditorium shall be as great as possible consistent with the effective presentation of the films. Note; the level of illumination maintained in the auditorium during the showing of films will be regarded as satisfactory if it complies with the standards specified in BS CP 1007: Maintained Lighting for cinemas.

4203 The categories U, PG 12 15 and 18 have the following meaning: - U - Universal - suitable for all PG - Parental Guidance. Some scenes may be unsuitable for young children. 12 - Passed only for persons of 12 years and over. 15 - Passed only for persons of 15 years and over. 18 - Passed only for persons of 18 years and over. RESTRICTED (18) Passed only for persons of 18 or over who are members (or their guest) of a properly constituted club. The addition of the Council's name (e.g. Guildford) after the category means that the film has been passed by the Council for exhibition in the Council's area in the category shown.

4204 No film shall be exhibited unless: (i) it is a current news reel; or (ii) it has been passed by the British Board of Film Classification as a U, PG, 12, 15, 18 or RESTRICTED (18) film and no notice of objection to its exhibition has been given by the Council, or (iii) the film has been passed by the Council as U*, PG*, 15*, 18* or RESTRICTED (18)* with *being the name of the Council.

4205 If the Licensee is notified by the Council in writing that it objects to the exhibition of a film specifying the grounds of objection, such film shall not be exhibited. Note: Any objection is likely to be on the ground that in the opinion of the Council: (i) the film is likely (a) to encourage or incite to crime, or (b) to lead to disorder, or (c) to stir up hatred against any section of the public on grounds of colour, race or ethnic or national origin, disability, religious beliefs, sexual orientation or gender, or (d) to promote violence, sexual humiliation or degradation; or (ii) the effect of the film is, if taken as a whole, such as to hold up to ridicule or contempt (a) people of a particular gender, sexual orientation, colour, race or ethnic or racial origin, or (b) people with disabilities or particular religious beliefs unless such film is depicting an historical event or should be exhibited in the public interest; or (iii) the film contains a grossly indecent performance thereby outraging the standards of public decency.

4206 Films in the RESTRICTED (18) category shall only be shown with consent. Any application to permit such films to be shown shall be advertised in accordance with the Council's conditions governing applications for annual entertainment licences.

4207 Not less than 28 days notice in writing shall be given to the Council of any proposal to exhibit any other film which has not been classified as specified in Condition C4. Such a film may only be exhibited if consent has been obtained and in accordance with the terms of any such consent.

4208 (a) When the programme includes a film in the 12, 15 or 18 categories no person appearing to be

under the age of 12, 15, or 18 as appropriate shall be admitted to any part of the programme.(b) This condition shall not apply to members of the staff of 16 or 17 years of age provided the prior written consent of the person's parent or legal guardian has first been obtained. This consent shall be available for examination by Authorised Officers at all reasonable times

4209 If the Council does not agree with the category of any film as passed by the British Board of Film Classification, it may alter the category or prohibit the showing of the film.(a) On notice of alteration of category being given by the Council to the Licensee, the film shall thereafter be treated as being in the altered category and the conditions applicable to the exhibition of films in the altered category shall be observed.(b) On notice of prohibition of exhibition being given by the Council to the Licensee, the film shall not be exhibited.

4210 (a) Immediately before each exhibition at the premises of a film (other than a current news-reel) passed by the British Board of Film Classification there shall be exhibited on the screen for at least 10 seconds in such a manner as to be easily read by all persons in the auditorium a reproduction of the certificate of the Board or, as regards a trailer, of the statement approved by the Board indicating the category of the film.(b) For a film passed by the Council notices shall be conspicuously displayed both inside and outside the premises so that persons entering can readily read them. The notices shall state without the addition of any other words

Southwark Council(Insert title of Film)has been passed by the London Borough of Southwark as(here insert the definition of the category and the category assigned)

Where a trailer is to be exhibited advertising a film passed by the Council the notice shall state: -

Southwark Council*...trailer advertising +... film

(*Here insert the category of the trailer)(+ Here insert the category of the film)

4211 Every poster, advertisement, photograph, sketch, synopsis or programme relating to a film (other than a current news reel) exhibited, or to be exhibited at the premises, shall indicate clearly the category of the film.

4212 No flammable films shall be upon the premises without consent

4213 (a) When any television entertainment or part of such entertainment is described by the broadcasting authority in advance of the day on which it is to be broadcast as unsuitable for viewing by any particular group of persons, a notice to that effect, indicating the group of persons concerned, shall be displayed in a conspicuous position at each entrance to the premises.(b) Unless consent has been obtained no such entertainment shall be given on the premises during the time that any child under or appearing to be under the age of 16 is therein unless the child is accompanied by any person over the age of 18 and bona fide in charge of the child

4214 (a) When the programme includes a film in RESTRICTED(18) category the Licensee shall display in a conspicuous position at each entrance to the premises a clear notice stating: - CIMENA CLUB - MEMBERS AND GUESTS ONLY.

5015 All exit doors shall be available for egress during the whole time that the public are on the premises.

6000 That the CCTV system installed upon the premises shall be maintained in good working condition and operable at all times

6001 That recordings taken by the CCTV system installed upon the premises shall be kept and made available for inspection by authorised officers for a period of thirty one (31) days

6010 That one Security Industry Authority licensed Door Supervisor shall be employed with a counting device from the SIA to control admissions to and departures from the premises when entertainment is provided.

7100 That the maximum number of persons that may be accommodated within the licensed area at any one time in the ground floor bar shall not exceed one hundred and eighty five (185).

7101 That on each of the nights Friday and Saturday there shall be no new admissions, or re-admissions, of the public to the premises after (12:30 am).

8002 That notices shall be displayed and announcements made requesting that customers leave the premises in a quiet and orderly manner

9501 Maintain the sound limiting device in full working order and ensure it remains at the level set by the Noise Team. Ensure at all times that any amplified music is through the sound limiting device.

9502 That suitable staff shall be employed and shall take all reasonable steps during the course of the evening to ensure customers are not causing disturbance to residents or causing nuisance.

9503 That suitable numbers of staff shall be employed outside the premises for up to one hour after the terminal hour to take all reasonable steps to ensure patrons leave in quiet and orderly manner so as not to disturb local residents.

9504 That at the end of the terminal hour all music being played shall be turned off.

Annex 3 - Conditions attached after a hearing by the licensing authority

Annex 4 - Plans

As attached